

**Minutes of the Lake Arrowhead Property Owners Association  
Board of Directors  
July 5, 2025**

The meeting was called to order by President Tracey Duty at 3:05 p.m. in Lancaster Hall. Attendance: Present: Tracey Duty, Cyn Huyghe, Katie Warner, Dawnna Pavelka, Lori Lancaster (left at 5:00 p.m.), Dave Johnston, Gary Smith, Patti Brown, Katie Swank, Dan Burroughs, Troy Gahm, Karoline Kinjorski, Cindy Smith, and Rachel Wheaton.

**Minutes:** A motion was made by Dan Burroughs, seconded by Gary Smith, to approve the May 3, 2025 Board Meeting Minutes. Motion passed, 14-0

**Election of Officers:**

Katie Warner and Dave Johnston were nominated for Vice President. Katie Warner received 6 votes and Dave Johnston received 8 votes. Dave Johnston accepted the Office of Vice President. Lori Lancaster and Dawnna Pavelka accepted the Office of Co-Treasurers and Cyn Huyghe accepted the Office of Secretary. No other Board member expressed any interest in either office.

**Appointment of Standing Committee Chairpersons and other Chairpersons and Support People**

President Duty appointed the following people to the Standing Committee Chairs and other Chairpersons and Support People:

- A. Building Control – Chairperson, Troy Gahm
- B. Building Maintenance – Chairperson, Tracey Duty
- C. Campground – Chairperson, Rachel Wheaton; Support, Gary Smith
- D. Collections – Co-Chairpersons, Dawnna Pavelka and Lori Lancaster; Support, Judy Race
- E. Communications – Chairperson, Karoline Kinjorski
- F. Deed Restrictions – Chairperson, Lori Lancaster
- G. Environment and Zoning – Chairperson, Troy Gahm
- H. Forestry – Co-Chairpersons, Dan Burroughs and Dave Johnston
- I. Long-Range Planning – Chairperson, Gary Smith; Support, Patti Brown and Dan Burroughs
- J. Minerals/Gas Wells – Chairperson, Dave Johnston
- K. Newsletter – Chairperson, Dawnna Pavelka; Support Katie Swank
- L. Parks, Lakes and Safety – Chairperson, Katie Swank; Support, Katie Warner, Cindy Smith, and Dawnna Pavelka
- M. Parlimentary, Bylaws, and History – Chairperson, Cyn Huyghe
- N. Personnel – Co-Chairpersons, Lori Lancaster and Dawnna Pavelka; Support Tracey Duty
- O. Pool – Chairperson, Dave Johnston
- P. Real Estate – Chairperson, Troy Gahm
- Q. Resolution – Co-Chairpersons, Karoline Kinjorski and Troy Gahm
- R. Roads, Grounds, and Equipment Maintenance – Co-Chairpersons Dan Burroughs and Dave Johnston
- S. Security Cameras – Chairperson, Tracey Duty; Support, Karoline Kinjorski
- T. Social Activities – Co-Chairpersons, Patti Brown and Troy Gahm; Support, Tracey Duty, Karoline, and Veronica Johnston
- U. Technology – Chairperson, Dawnna Pavelka
- V. Website – Co-Chairpersons, Katie Warner and Karoline Kinjorski

After much heated debate over the Roads Chair appointment, Dan stated that he would only work with Dave Johnston, so with Dave's agreement, they were made Co-Chairs.

Motion by Cyn Huyghe, supported by Tracey Duty, to approve the list of Chairpersons and Support Persons listed above. Motion passed, 14-0.

#### **Board Meeting Dates for 2025-2026**

Board Meeting Dates: August 16, 2025; October 11, 2025; December 12, 2025; February 14, 2026; May 9, 2026

Motion by Cyn Huyghe, supported by Tracey Duty, to approve the Board Meeting Dates for the 2025-2026 Board Meeting Dates as stated above. Motion passed, 14-0.

#### **Bylaw Change**

##### **Article VI – MEMBERSHIP MEETINGS**

Section 1. The regular annual meeting of the Association Members shall be held on **the second Saturday of July of each year** on the Common Grounds or at such place designated by the Board of Directors and at such time as the Board of Directors shall determine. In the event of dangerous or inclement weather, the annual meeting of Members may be delayed to a later time in the scheduled meeting day, or if necessary to the following day.

Motion by Cyn Huyghe, supported by Tracey Duty, to approve the Bylaw Change to move the Annual Membership Meeting to the Second Saturday in July. Motion passed, 14-0.

The Annual Membership meeting for 2026 will be held on July 11, 2026 at 9:00 a.m.

#### **Unfinished Business**

None.

#### **New Business**

Motion by Dan Burroughs, supported by Dave Johnston, to approve \$4,000 for the double yellow stripe painting down the center of Arapahoe. Motion passed, 12-1-1 (Tracey Duty was opposed and Troy Gahm abstained)

#### **Adjournment**

Motion by Cyn Huyghe, seconded by Tracey Duty, to adjourn the Board meeting. Motion passed, 13-0. The meeting adjourned at 5:15 p.m.

Minutes prepared by:  
Cyn Huyghe, LAPOA Secretary