

**Lake Arrowhead Property Owners Association
7065 Arrowroot Trail A-3
Gaylord, MI 49735**

231-585-7411

LAPOAoffice@gmail.com

www.lapoa.com

Box # _____

Key # _____

LAPOA Mailboxes are amenities for Lake Arrowhead residents. The right to a mailbox is contingent on the LAPOA member being in good standings with all assessments paid. If the LAPOA member's assessments are in arrears, the LAPOA has the right to terminate and/or not service the lease.

The cost for a mailbox is a one-time Lease Fee of \$50 plus and a key deposit of \$25. The key deposit will be refunded when the box has been closed and all keys are returned. To apply for a LAPOA mailbox, return this application along with \$75 to the LAPOA office during scheduled office hours, or call the LAPOA Office Manager at 231-585-7411 to schedule an appointment.

Note: It is United States Post Office policy that mail left in a box more than ten days will be returned by the Postal Service to the US Post Office (Gaylord) and the box will be considered closed.

Please fill out a "forwarding form" with the Post Office if you will be out of town for an extended period of ten days or more.

Name: _____

Address: _____

City: Gaylord **State:** MI **Zip Code:** 49735

Phone # _____

Lot # _____ **Owner:** _____

Renter: _____

Date to begin service: _____

of keys received: _____

Signature: _____

Date: _____

Office use only

Date box closed: _____

Reason for closer:

Not used _____ **Property sold/moved** _____ **Other** _____

Address to send key deposit:

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____