

**Special Meeting of the Lake Arrowhead Property Owners
Board of Directors
May 28, 2020**

Because of the Covid-19 pandemic and restrictions placed on gatherings by the State of Michigan, this Special Board Meeting was a call-in meeting. Members were invited to sit in on the meeting at the LAPOA Office provided they wore a mask, washed hands, and maintained social distancing. The Association President, Vice President, and Treasurer were present at the Office to operate equipment. Three non-board LAPOA members attended.

-The meeting was called to order by President Ron Race at 7:00 p.m.

-All Board members attended in person or by phone except for Cory Ames who was absent.

-Minutes: Judy Race moved to approve the minutes of the May 2, 2020 Special Board Meeting. All members voted in favor except for Carolyn Wright and Dick Miller who abstained.

-Campground: Becky Vought reported that she expects that Campgrounds will be allowed to open when the Governor allows rental properties to re-open. For now, we do not have an opening date. Guidance has been produced by the government for how to safely open Campgrounds. A question arose as to why we can't open when we are a private property. Ron Race Sr. explained that we are licensed by the state for our Campground and Pool. Opening in defiance of the Governor's executive order could elicit fines, and endanger our licenses and the good working relationship we enjoy with the Health Department. Lakes of the North did open and they were immediately shut down by the Health Department. Becky reported that the Campground may legally be used only by people who do not have a residence in MI; personnel who must quarantine themselves because of Covid-19 exposure; and those who are displaced because of an emergency such as a fire or flood. Ron Race reported that the plumber is coming on Monday to prepare the well and lines so we will be ready to open when the restrictions are lifted. Becky advised us to check to see if our liability insurance would protect us in case of an accident if we were to violate the executive order. The EO does not allow gatherings of more than 10 people. This could also affect scheduled Pavilion rentals. Judy will check with our insurance provider for more information.

-Campground Contract: Judy Race explained that Cindy and Gary Smith are already doing work at the Campground and are taking reservations. The permanent campsite lot 28 (1st on the right upon entrance) has been vacated. This is an ideal time to re-claim it for use as the permanent Campground Manager lot. Years ago, we had a permanent site for the Manager. It's unclear when the deviation occurred. Lot 28 is the perfect spot to use for years to come. After discussion, it was agreed that the proposed Campground Contract would be amended so that site 28 would be provided to the Manager. If the Manager already has a site, the vacated site would be saved for him/her and would be used as a daily site until the time the Manager ceases to be our Campground Manager. If the Campground Manager is on a waiting list, they will retain their place on the list. New Managers would be encouraged to utilize lot 28. Should a new manager decline moving to the "Campground Managers site", lot 28 would be used for daily or weekly rental. Additionally, if a new manager is already on a permanent site and declines moving to lot 28, lot rental would not be included in the management package. Trisha Fowler moved to approve the amended, one-month, proposed contract. Carolyn Wright seconded the motion and it passed unanimously. The Campground contract will be addressed again at our next meeting. There was some discussion about availability of permanent sites, and of members who have not paid Campground fees for sites and/or storage. Any discussion of prorating fees will have to wait until after opening. The Campground will not be accepting pop bottles and cans this year.

-Pool: Becky reported that from everything she has heard and seen, pools will be one of the last facilities that will be allowed to open. Most downstate communities have agreed to keep their pools closed for the season. Ron Race reported that it would take at least a week to get the pool ready to open and there is considerable expense involved. We'll have to see if it would be worth it for a shortened season.

Tom Rozycki moved that Lake Arrowhead abide by the current Executive Orders and follow the legal directives of the State and Health Department in regards to our pool and campground. Buddy Pardo seconded the motion and it passed unanimously.

(Carolyn Wright left the meeting at 8:00 after casting her vote.)

- Meetings: Due to the Executive Order and Lake Arrowhead Bylaw requirements; Mary Davignon moved to cancel our July Membership Meeting and reschedule it as a Special Membership Meeting to be held on September 5, 2020. Paul seconded the motion and it passed unanimously. The picnic will also be rescheduled for that date.

Board Meetings Dates: By consensus, the next Board meeting has been moved away from the July 4th holiday and will take place on Saturday, June 27, 2020 at 9:00 a.m. Other meetings are scheduled for August 1, 2020 at 9:00 a.m. and on September 5, 2020, immediately following the membership meeting.

Old Business:

-Clean-Up Days: The Hayes Township Clean-Up day scheduled for June 13th has been cancelled. The Household Hazardous Waste and Tire disposal day is still on schedule for Saturday. Mary will advertise again.

-Geologist: Mary sent Ron Race information on a company in Traverse City that was recommended.

-Website: Mary has been having some issues with the website. Everything is functioning now but we need to update it and migrate it to our own server. For years, Scott Bicknell has been graciously donating hosting and domain expenses. He would like to be relieved of all that. We are currently looking for a local expert to help us with the transition.

-Newsletter: Mary reported that Crossroads is not currently working and we will have to print and mail the newsletter ourselves this year. The newsletter is almost ready to be produced. It is awaiting last minute information about dates and an article or letter from Ron Race regarding summer activities.

-Mailboxes: Ron Race reported that new mailboxes have been ordered. He has been working on the spreadsheet, arranging boxes in order according to street number and street name. The extra boxes will allow us to keep boxes in order and have room for future expansion. With so much on-line purchasing, we do have an acute shortage of parcel boxes. We have room for two more clusters of four boxes. Ron recommends that we purchase the parcel boxes out of Reserve Funds. Tom reminded us all that the Reserve Fund is quite limited and does not include improvements. Mary Davignon moved to authorize Ron Race to spend up to \$2500 for the purchase of two groups of parcel boxes.

Paul Cutting seconded the motion and it passed unanimously.

(Trisha Fuller left at 8:32 following her vote.)

-Correspondence: Ron reported that we did not receive a response from Ms. Tracy Smith in regards to the letter to her.

-Fire Sign: There was discussion about whether or not it is needed since we can check whether burning is permitted by accessing the DNR online. Paul pointed out that not everyone has easy internet access up here. We still need a volunteer to switch out the sign as needed.

-Ron Race reported that Great Lakes Energy has dropped off new poles on the west side of the community and will be upgrading service for about 2.5 miles. He will try to find out more so we can alert members of power shut-offs.

-Ron Race reported that he has ordered four and received three "No Wake" buoys. They will be installed near the two cottages most vulnerable to wave damage (Next to boat launch and just past channel on small part of lake) and at the sunken island.

-Ron Race reported that our new concrete pad was broken when a dumpster was dropped onto it. Waste Management will pay to have it replaced.

-Member Dan Burroughs called on the Board to enforce our rules and the county ordinance that prohibit members from camping on their lots. Ron will check with our attorney in regards to enforcement and we will send a violation letter to the property owner. Ron Race Jr. reported that members' campers may only be stored on the rear of their properties.

Mary will remind people about the rules through our social media sites.

-Adjournment: At 8:55p.m., Ron Race Jr. moved to adjourn. Buddy seconded the motion and it passed without objection.

Minutes submitted by Mary Davignon, LAPOA Secretary

Approved, June 20, 2020